ACES PTA Board Meeting (1/12/2017)

January 12th, 2016 [Board Meeting Minutes](http://www.abbottscreekpta.org/pta-meeting-minutes.html)

6:30pm [General Meeting Minutes](http://www.abbottscreekpta.org/pta-meeting-minutes.html)

## Attendees: Laura Bowman, Jill Kuhn, Jen Gallagher, Mary Mudryk, Sue Reynolds, Paula Trantham, Brian Imfeld, Mary Catherine Ferree

## Officer Reports

**President**

* Book Fair
	+ We chose 50% cash and 50% scholastic dollars
	+ BOGO Book Fair will be on April 3rd w/ an evening Choir performance & PTA Meeting
* No January Newsletter. February newsletter will go out on 2/8
* Next Board meeting is on 2/09 at 6:30pm
* Final General PTA meeting is on April 3rd
	+ Will include the introduction and voting for 2016-17 BOD
	+ Will include voting in the budget for 2017-2018 – This will allow us to spend money during the summer if needed.
* Grant approvals
	+ We approved a Music grant for $2000 for Susan Reynolds
	+ No other grants have been submitted at this time. Grants are due by Feb 15. Teacher reimbursements by end of January. There are likely a few more coming in.
* We had a $1000 donation come in with a specific request to be used for STEM

**Vice President (Fundraising) – Jill Kuhn**

* Shade Structure Update – still trying to meet with folks to discuss. Carolina Parks and Play will likely be used. There is a backup but having issues getting in contact with him. Turn around time is as fast as 6-8 weeks once we make decisions on where we want the shade structures to go. Will ask teachers for suggestions on where shade structures can go since they are out on the playgrounds frequently.
* Restaurant Nights - new ACES color change cups will be present at future restaurant nights
	+ Sweet Tomatoes ($336 earned)
	+ Marco’s Pizza ($475 earned) – check from Marco’s pending
	+ Milton’s (January 30th) – Flyers will be printed this week and go into mailboxes next week (2 weeks priors to event).
	+ Tina Gordon is working on additional restaurant nights for the rest of the year
	+ Plan is to coordinate a family night with Bedford Bistro and Bar. They will blow up inflatables and serve burgers, etc. This will not be a fundraiser. Laura will check with POC to see if we can make it happen.

**Vice President (Hospitality & Volunteering)**

* Teacher Appreciation Updates
	+ 1/20 (School Supply for Teacher Appreciation)
	+ 2/10 (Teacher Luncheon & Students Choice for Teacher Appreciation)
* Food Truck Rodeo (or something along those lines) - We have a $500 budget. Eliza will look into dates and different food and dessert truck options

**Treasurer**

* Balance is $39.005. $200 off from the accounting software, likely 2 teacher checks that have not been cashed.
* Total income – cash – from Bookfair is approximately $9,100. See attached report for specifics.
* $1,443 in Box Tops
* Checks from Kroger and Barnes and Noble also received.
* Low on classroom support reimbursements, still have plenty of money in the budget
* Amazon Smile not yielding a lot of money for us – have approximately $200 from them.
* Need to think about ordering Agendas for the next year.
* Have not completed all tax exempt status forms yet, Jen will begin working on that.

**At-Large**

* Membership
	+ Currently 246 members in the database - 54 to go to meet our yearly goal!
* Spirit Wear
	+ We do have car magnets in stock. The plan is to sell them at Milton’s and at the April PTA meeting.

## Committee Reports

**Audit Committee**

* Books audited through December. Reminder: please make sure that you are attaching the reimbursement request for to each invoice that needs to be paid. This document is required.

**Advocacy Committee**

* Wake up and Read kicks off Jan 21 - bin to collect gently used books will be in the ACES office for 3 weeks.
* We will need some volunteers (and kids are great for this!) to sort out (“level”) the books so it’s easier to distribute when the county gets to that point.
* <http://wakeupandread.org/> for other info
* WMMS hosting Internet Safety and Your Child on Feb 2 - open to ACES parents/families/teachers as well.
	+ <http://www.signupgenius.com/go/4090445abae2c7-wcpss>

**Cultural Arts**

* Next performance will be on March 24th - Origami Tales
* Need to pick a date for performance earned from grant. Event will be for K-2nd grade.

**Nominating Committee**

* Susan Reynolds will chair the Nominating Committee this year.
* Danielle Kestnbaum and Lauren Jones have volunteered to be on the committee as well. We made an announcement at the last PTA meeting + blog post for additional interest.
* We will need to publicize that the committee is seeking interested parties to be on next year’s board. It will be in the next newsletter.
* Susan plans to work with the committee in February

## Other Reports

**Principal**

* Jump Rope for Heart begins on 1/19. The company will not be discussing prizes with students, but fliers will go home to parents who can make the decision whether to participate in the event or not. Jump Rope club is also going to participate.
* Open House tours – Wake County requires an evening and daytime tour date. 6:30 pm on 1/25 and 9:45am on 1/26 are the scheduled tour dates.
* Board Advisory Council – one parent and the principal will attend. There are 4 meetings per year. Most of the time the parent is active in the PTA.

# Adjourn Meeting

7:25pm